



Coventry Health Care

On-Line Application System Request for Administrative Staff

Administrative Access Level

Administrative Access Level 1

This level will allow viewing of application status only.

Administrative Access Level 2

This level will allow viewing of application status, as well as commission payment information and agent roster. Access to this level requires signature from the principal of your organization to authorize the access.

Contact Information (Please Print)

Administrative Staff Name:

Agency Name:

Email Address: (NOTE: Notification of access approval and login information will be sent to this address)

Fax Number:

Principle Name:

Principle Signature: (NOTE: Required for Administrative Access Level 2 only)

Return completed form to:

Coventry Health Care, Inc.
Attention: Loretta Herdman

Fax Number: 724-741-7285

OR

Email: faxpffscontractscmu@cvty.com (ONLY LEVEL 1 REQUESTS CAN BE EMAILED)

**To ensure access is available for November 17, 2008 for 2009 AEP applications,
please return by Wednesday, November 12, 2008.**